



# AVANTHI'S St. THERESSA INSTITUTE OF Engineering & Technology

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(Approved by AICTE, Recognised by the Govt. of A.P., & Affiliated to JNTU - GV, Vizianagaram)

**Garividi (Cheepurupalli) Vizianagaram Dist - 535 101**

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## Establishment of Vigilance and Monitoring Committee:2025-26

### Objective:

In order to uphold discipline, ensure safety, and promote ethical conduct both on and off campus, the Vigilance and Monitoring Committee is hereby constituted at Avanthi's St. Theresa Institute of Engineering & Technology, Garividi, for the academic year 2025-26.

### Vigilance and Monitoring Committee Members

NAME	DESIGNATION	ROLE	PHONE NUMBER	SIGNATURE
Dr. J. Bala Bhaskara Rao	Principal	Chairperson	7893433345	
Sri. B.V. Ramana	Vice Principal	Member	9885774883	
Sri. G. Anil Kumar	Administrative Officer	Member	9704755549	
Sri. M. Suresh Kumar	Security Officer	Member		
Sri.T.V. Som Babu	Physical Director	Member	9492542052	T.V. Som Babu
Sri. CH. Sankara Rao	Physical Director	Member	8125961091	Ch. Sankara Rao
Smt. CH. Hema Latha	Physical Director	Member	9010056824	Ch. Hema Latha
Sri. N.C. Sekhara Rao	HOD-ECE	Member	6300495265	N.C. Sekhara Rao
Sri. M. Uma Maheswara Rao	HOD-CSE	Member	9502806557	M. Uma Maheswara Rao
Sri. J. Appala Naidu	HOD-H&BS	Member	8121987431	J. Appala Naidu
Sri. D. Kiran Kumar	HOD-MBA	Member	9949039464	D. Kiran Kumar
Sri G. Trinadhu Ramu	Parent	Member	9848354270	G. Trinadhu Ramu
Mr. R. Manikanta	IV B. Tech EEE Student	Member	8367052098	R. Manikanta

### Roles and Responsibilities:

1. Monitor the day-to-day discipline and behavior of students and staff, both within and outside the college premises.
2. Identify, report, and act upon any suspicious, unethical, or unlawful activities on or off the campus.
3. Coordinate with the **Security Team** to ensure a safe and secure environment, especially during working hours, college events and outside the campus.
4. Handle complaints related to ragging, harassment, drug abuse, or misconduct, ensuring confidentiality and prompt resolution.
5. Work collaboratively with the **Anti-Ragging, Anti-Drug, and Grievance Redressal Committees**.
6. Maintain proper records of all reports and actions taken and submit **weekly reports** to the Principal.

The committee is instructed to meet at regular intervals and address issues with diligence and urgency. All actions and meetings should be documented.

  
Principal

**PRINCIPAL**  
**Avanthi's Saint Theresa Institute**  
**Engineering & Technology**  
**GARIVIDI (Cheepurupalli)**  
**Vizianagaram Dist A.P.**